

Emma Noble



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Education

Columbia University Bootcamp Certificate

August 2021 - March 2022

An intensive 24-week long boot camp dedicated to UX/UI Design.

New York University BFA in Film and Television

2009-2013 Animation focus

Skills

Software:

Adobe Creative Suite

Microsoft Office

DragonFrame

Basics of HTML

and CSS

Fabrication:

Laser engraving and cutting

Sculpting

Woodworking

Personal:

Team Leadership

Collaboration

Communication

Level-Headedness

Other:

Driver's license

Motorcycle license

Conversational Spanish

Roller Skating

Experience

Front Office Manager, School of Visual Arts,

BFA 3D Animation & VFX Department

May 2022 -present

I maintain the facilities and equipment of the department, and manage a team of 20+ student workers. I work to maintain compliance with Federal Work Study laws, create timesheets and schedules, and am the face of the department for visitors and professors. In addition to scheduling and management of people, I take care of our library of equipment including cameras, lighting, computers, and anything our students may use to create a VFX project.

Production Associate

Anecdote Candles · Full-time

Sep 2021 - Apr 2022

Specifically focused on post production and completing the steps between production and fulfillment. Mastered machinery used to label thousands of candles per day, became a point person for the department and trained others with said machinery. Helped to write an employee manual.

Fabrication Department Manager, Laser Operator

Rebel Dawg

2018 - 2021

I led the Fabrication and Production department at a small business that created accessories with acrylic. I maintained the machines and the inventory, and trained new team members on expensive and dangerous equipment.

Freelance Fabricator/Art Department

Various, including McConnel & Borough, Hornet, VH1, and Fusion

2012 - 2016

Working on a quick schedule at times, and on longer term projects at others, I helped create set pieces and costumes for shoots and field pieces. Usually working with one other person, or independently. I incorporate my skills with carpentry, sewing, drawing & painting, etc. to take ideas off the page and make them into physical forms. Worked on stop motion ad spots for McDonalds UK and the Great Googa Mooga festival.